

REQUEST FOR QUALIFICATION STATEMENTS FOR ENGINEERING SERVICES

PURPOSE

The Point Blue Water System is seeking assistance for engineering services to prepare the application for 2022/2023 Water Sector Program funds and subsequent implementation of that program, if funded by the state.

OBJECTIVE

The objective of this request is to obtain engineering services needed to prepare a grant application and subsequent engineering as outlined in the scope of work section if the application is successful for the consolidation of two water systems, the Point Blue Water System and Chataignier Water System. The Water System is seeking to acquire the most capable firm.

WATER SYSTEM BACKGROUND

The Point Blue Water System and the Chataignier Water System are both located in the south area of Evangeline Parish. The Point Blue Water System owns and operates a water system consisting of 788 customers, while the Chataignier Water System owns and operates its water system consisting of 377 customers. The total number of full time and part time employment for the Point Blue Water System is 6 of which include 2 Certified Operators and a total of five (5) board members, which will be merging with the Chataignier Water System.

PROJECT DESCRIPTION

The type of project involved is the consolidation of two water systems (Point Blue Water System, Inc. and Chataignier Water System, Inc.) and upgrades to both. Upgrades may include but are not limited to:

- Construction of two (2) Water Wells
- Elevated Water Tower(s)
- Additional and/or replacement of existing ground storage tanks
- Iron and Manganese filter(s)
- Generator at well site(s)
- Upgrade miles of existing 2" water lines to 4" or larger water lines
- Looping water lines to eliminate dead ends in the water system
- Replace existing meters with automated read meters
- Additional isolation valves
- Additional and/or replacement of existing fire hydrants
- Automatic flush hydrants
- Upgrade and/or replace existing SCADA system to include consolidation with Chataignier Water System
- Upgrade and/or replace all electrical controls
- Lightning protection at well sites
- Land Purchase(s) for additional water wells
- Well control building for additional well sites
- VFD for booster pumps
- Upgrade and/or repair existing wells and associated equipment
- Replace all existing AC (abestos cement) lines with PVC

CONTRACT AND PAYMENT

The intent of the Water System is to award a cost reimbursement “not to exceed” basis contract with payment terms to be negotiated with the selected offeror. Reimbursement for services will be contingent on the Point Blue Water System receiving funding from the State.

SCHEDULE OF EVENTS

Publicizing RFP:	July 21, 2022
Final Date for Inquiries or Clarifications:	August 4, 2022
Initial RFP Submittal Deadline:	August 4, 2022
Extended Deadline*:	August 18, 2022
Estimated Contractor Selection:	August 5, 2022
Water Sector Application Deadline:	August 31, 2022

SCOPE OF SERVICES

The services to be provided will include, but not be limited to:

1. Assisting in the preparation of the application package.
2. Designing system improvements and construction engineering.
3. Assist in securing necessary permits.
4. Assist with the construction bid package in conformance with applicable federal requirements and supervising the bid advertising, tabulation, and award process, including preparing the advertisements for bid solicitation, conducting the bid opening, and issuing the notice to proceed.
5. Assist in conducting the preconstruction conference and assist the Water System.
6. Field staking, on-site supervising of construction work, including inspection and preparing inspection reports.
7. Reviewing and approving all contractor change orders.
8. Reviewing and approving all contractor requests for payment and submitting approved requests to the governing body.
9. Providing reproducible plan drawings upon project completion.
10. Conducting final inspection and testing.
11. Coordinate with administrative consultants and other consultants, as applicable.

PERFORMANCE MEASURES AND DELIVERABLES

1. The preliminary plans and specifications must be completed within five months of the East Side Water System, Inc receipt of the “Authorization to Incur Costs” letter from the state’s Office of Community Development.
2. Submit plans and specifications to the Louisiana Department of Health and Hospitals, if applicable, and to the Office of Community Development within the aforementioned five-month period.
3. The first advertisement for bid must appear within 30 days of receiving authorization to advertise for bids from the state.

MINIMUM REQUIREMENTS FOR SELECTION

1. The persons or firms under consideration shall have been in business at least five (5) years in the field or fields of expertise required for this work.

2. The persons or firms under consideration shall have at least one principal who is Registered Professional Civil Engineer with a minimum of ten (10) years experience in the discipline involved.
3. The persons or firms under consideration must employ a supporting technical and clerical staff.

EVALUATION CRITERIA

The following criteria will be used to evaluate each firm or persons submitting a Statement of Qualifications:

1. Prior successful completion and awards of projects of the type and nature of what is outlined in the RFQ and for which the firm can provide supportable references.
(Maximum points awarded shall be 30)

Submission requirement: Respondents will submit a list of their previous projects conducted during the past five years.

2. Capacity to complete this project in a timely manner, considering all factors of current incomplete workload.
(Maximum points awarded shall be 20)

Submission requirements: Respondents will submit a list of their staff members who will be available and list their specialties.

3. The persons or firms under consideration must provide a work plan stating their recommendations on how to accomplish the objectives stated in this RFQ.
(Maximum points awarded shall be 10)

Submission requirements: Respondents will submit their recommendations on how to accomplish the performance requirements implied in the project description. Respondents will also provide a detailed work plan identifying major task, identification of personnel performing task with a projected implementation schedule.

4. Location of the primary office. Preference shall be given to persons or firms with a primary office located in the following areas:
 - a. Evangeline Parish
 - b. Lafayette Parish
 - c. Acadia Parish
 - d. St. Landry Parish
 - e. Rapides Parish
 - f. Avoyelles Parish
(Maximum points awarded shall be 20)

Submission requirements: Respondents will identify the travel distance from the office to the water system's location.

It is the intention of the Point Blue Water System to make an award based upon a review and evaluation of the proposals as submitted and does not anticipate interviews will be required. The

Point Blue Water System reserves the right to extend the submission deadline in the interest of promoting free and open competition.

Any further Questions should be directed to Point Blue Water System at the information below:

Keith Saucier, Operator
Point Blue Water System
2268 Chataignier Road
Ville Platte, La. 70586
337-363-5885

In order to be considered, proposals must be hand-delivered or mailed to the above named person at the above address in such a manner that it is received no later than **NOON on Thursday, August 4, 2022.**

All proposals should be sealed and identified on the outside as:
FY 2022/2023 WATER SECTOR PROGRAM QUALIFICATION STATEMENT-
ENGINEERING SERVICES

The Point Blue Water System is an Equal Opportunity Employer. We encourage all small and minority-owned firms and women's business enterprises to apply.